



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**RAJA HARPALSINGH GOVERNMENT COLLEGE
HARPALPUR**

NEAR FCI LAHCHURA ROAD HARPALPUR
471111

<https://rhsgcharpalpur.com>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Raja Harpal Singh Government College, Harpalpur, established in 1989, is affiliated to Maharaja Chhatrasal Bundelkhand University, recognized under Section 2 (f) of the UGC Act.

The college is surrounded by residual hills of Vindhyaachal Mountain. It is spread over 15 acres of plot with lush green landscape which makes the ambiance of the college mesmerizing with natural glimpses. In which mini forest (rich in biodiversity) and herbal garden have been developed by the college. The built-in area consists of two-story buildings with well-equipped ventilated classrooms and administrative offices. The library present in the institute provides a calm and contemplative environment for the students as well as the faculty members, at the same time it inculcates good reading habits in the students and transmits multiple knowledge and reference sources to the students and faculty members. It updates the students and faculty members in the age of contemporary information technology.

Facilities like reading room facility, selected information service facility and current awareness service etc. are made available in the college library. For the physical and mental development of the students, there is a sports cell in the institute, in which the facilities of indoor and outdoor sports are available. The Code of Professional Ethics guides all stakeholders of the College on the principles of integrity, accountability, inclusivity, commitment and sustainability. All stakeholders work within institutional policies and practices to fulfill the vision and mission of the College. For the students of the science faculty of the college, there are laboratories with basic facilities, which increase the practical knowledge of the students.

The college is committed to make the students aware of their social responsibility through outreach programs organized by NSS, NCC etc. to increase the social awareness and sensitivity of the students towards the upliftment of the underprivileged sections of the society. The college is providing quality education as a means of empowering the students so that they can recognize and fulfill their roles and responsibilities as equal contributors to nation building and making India a leader on the global map.

Vision

The vision and mission of Raja Harpal Singh Government College, Harpalpur is reviewed and redefined in view of the changing national and global trends in education. Goals are set to achieve the objectives enshrined in the National Policy for Higher Education. Huh. In the present context, the vision of the college is to become a global leader in the field of education and a valuable partner in the development of a just, humane and inclusive society in India. does. The college creates an intellectual environment for the students to face the contemporary situations which are empowered and confident to face the world and develop. To foster mutual trust, teamwork and social capital to create a vibrant society, knowledge, tireless efforts are made to instill the values ??of easy sharing of skills and resources. In college, we appreciate and respect the attitude, rights and dignity of every individual as well as promote moral values.

Mission

The mission of the institution reflects the distinctive features of the institution. The institute caters to the educational, social, cultural and economic needs of the society. All these features are reflected in its policies. The institute implements high quality educational programs and healthy practices keeping in mind the policy of unshakable adherence to the values and principles of inclusion, accountability and social accountability. The success of the Institute's mission is driven by the value-based ethical behavior and education of its committed faculty members, staff and students. The college believes that all aspects of education focus on the core values of contributing to national development while keeping in mind the philosophy of professional ethics and equitable ethical conduct. The mission of the college is not limited to imparting knowledge in the classroom, but as a means to inculcate the values of love, compassion, equality and justice. The college seeks to produce academically oriented, sensitive and responsible citizens who will contribute to making the world a better place. We support and guide our students so that they grow into capable, compassionate and discreet citizens, and empowered with ignited minds and hearts, to pursue the goal of transforming our society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Existence of conducive academic environment with good ambiance and clean environment friendly campus with well maintained infrastructure facility and disciplined discipline.
2. There is a cordial relationship between all the students – teachers and parents.
3. Evidence of inclusive education High enrolment of students of all classes as well as students of other states in the college.
4. Regular organization of national seminars and events funded with the financial assistance of WB-MPHEQIP.
5. Libraries equipped with Delplus library automation software and facilities of Delnet access and many free e-resources available on the Internet.
6. Counseling cell which strives for the academic and holistic development of the students which enables them to become emotionally strong and mature individuals.
7. Mini Forest Teak (550), Shisham (25), Jamun (108), Ashok (32), Peepal (15), Neem (85) trees and flowering plants etc. The total number of trees and plants together is 1106.

Institutional Weakness

1. Relatively poor input status of students.
2. Lack of faculty members in research activity.
3. Lack of tie-up with industries.
4. Lack of linkage and internship programmes.
5. Lack of research center's and research projects in the Institute.
6. Lack of role in shaping the curriculum/curriculum of the programmes.
7. Limited transport facilities.

Institutional Opportunity

1. Faculty with potential for more research projects and publications.
2. Possibility of generation and utilization of more solar energy in the campus.

3. Possibility of introducing more Diploma/Certificate programmes.
4. Possibility of creating e-content by teachers.
5. Opportunities to conduct more UG and PG courses through self-financing.
6. Strengthening of remedial/tutorial classes to improve results at UG level.

Institutional Challenge

1. To establish academic collaborations with reputed institutions or industries.
2. Time bound completion of the course which is often hampered by the conduct of government works.
3. Organization of national seminars and minor/major research hindered by paucity of funds.
4. Drinking water crisis.
5. Due to lack of money, the play ground cannot be constructed.
6. Adapting to a rapidly changing world with cutting-edge technology.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Raja Harpalsingh Government College, Harpalpur is a government funded institution. The college is an affiliated college from Maharaja Chhatrasal Bundelkhand University, Chhatarpur MP, so it does not have a direct role in the formulation of the curriculum. The institution follows the curriculum designed by the affiliated Maharaja Chhatrasal Bundelkhand University (MCBU).

The institute organizes awareness programs on college chalo campaign, cleanliness drive, blood donation, alcohol and drugs, voter awareness campaign etc. Swami Vivekananda Career Guidance Cell conducts various programs through placement drives, communication skills and personality development. Various lecture series, seminars and workshops are organized by various departments of the college.

The senior faculty of the Institute are involved in various bodies and committees of the University such as the Board of Study. Along with this, various professors of the institution also set the university papers. The professors of the institute play their role in the evaluation work related to the examination.

The academic calendar is provided by the Higher Education Department, Government of Madhya Pradesh to the institute. All curricular and co-curricular activities are planned accordingly. At the beginning of the session, a timetable committee meeting is organized to work out the mechanism for effective implementation of the academic calendar.

Disseminates it among faculty members and students and also displays it on notices. Daily and weekly learning plans are prepared by the teachers.

The Action Plan in the Institute is reviewed from time to time by the Principal in meetings with the Faculty members. The performance of each student is assessed by Continuous Comprehensive Evaluation. It includes subjective tests, practical tests, surprise tests for poster making, oral presentations, quizzes and group discussions. Project work is also done according to the syllabus.

The institute inculcates ethics in the students through teaching work related to gender, environment and

sustainability, human values, professional ethics in the curriculum. Time Table is actually a mirror which reflects the entire education programme. Teacher prepares teaching plan of assigned work and maintains detailed Maintains Teacher Diary and Student Attendance Register regularly which is monitored by the Principal.

Teaching-learning and Evaluation

Raja Harpalsingh Government College being located in Harpalpur Rural Zone, special attention is paid to teaching-awareness-learning and evaluation processes. So that maximum number of students can be benefited. About one and a half thousand students study in the institute every year. Presently 1679 students are admitted. Most of the students come from rural areas and poor families. And the number of slow learners is higher at a slower pace than at an advanced pace. Keeping this in mind, various faculties of the college use various student-centred methods to enhance their learning experiences to make it more interesting through brainstorming activities and seminars-webinars, workshops, group discussions and legal awareness programs etc. is done. To bridge the gap between advanced and slow learning, faculty bars conduct extra classes in collaboration with subject-matter experts and encourage advanced learners to help slow learners. Apart from these, the NCC and NSS units of the institute develop the disciplinary and patriotic feelings along with inculcating the sense of social and civic responsibility in the students.

Efforts are made to maintain student-teacher ratio in the institute. According to the need, teachers are appointed on the recommendation of public participation. The faculty members in the college have good knowledge, experience and interest in making use of technology. Faculty wise are using advanced technology like PPT and video lectures to make teaching more effective in large classes. The Institute has an internal assessment mechanism following the guidelines of the Department of Higher Education to monitor the process of evaluation and progress. Continuous evaluation is done twice in an academic year, through which teachers are able to evaluate the performance of the students. Students are free to register their grievances at any level but complaints related to internal examination are initially resolved at the departmental level. MPHEQIP in the college helps in assessing the outcome of the program and the level of achievement of the results of the courses.

Research, Innovations and Extension

The role of Swami Vivekananda Career Guidance Cell of the institute is to guide and encourage the faculty members and students to take up research work. The institute organizes various workshops, guest lectures, conferences to develop the research environment. Research publications are published in national and international research papers as per UGC norms. Students participate in various technical activities and events. Similarly, the faculty members of the institute actively participate in online activities such as seminars, webinars, conferences, workshops, FDP and orientation etc. The above activities are conducted through Google Meet, Cisco Wavex, Team etc. Under the extension activities, various types of innovation process are conducted by the National Service Scheme, NCC and Sports Department of this college. In which a village Kakonpura has been adopted through the National Service Scheme Unit. Through this unit, the people there are made aware of slogans related to education, health related to water and maintaining awareness through different types of camps to maintain cleanliness. Along with this, students are encouraged to conduct online and offline classes related to education through Google Meet Apps etc., competition related and classroom related teaching for students. Due to which the student can study a quality education despite being in rural areas and remote. The students of the institute are educated through courses related to modern new education

policy, conduct of free remedial classes, guidance cell, short term training programs etc. Free books and stationery are distributed by the library to the students of Scheduled Castes and Scheduled Tribes. So that the students of lower class can make their career by reading books. Along with this, you can take advantage of various types of incentives and assistance amount run by the Madhya Pradesh government. In which various types of schemes are operated by the state government, especially to provide continuity for the learning activities of girl students. The students are exposed to the actual situation from village to urban areas through activities such as ecological innovation activities, historical tourist sites and geographical excursions.

Infrastructure and Learning Resources

The College Has situated in Chhatarpur District of Madhya Pradesh. Due to its specific location it provides a pollution free environment friendly system for the students.

The total built up area is 6000 sqm. There are 15 academic programs at graduation level and 3 at postgraduate level with the two buildings. The Building has spacious classroom and almost all the classrooms have proper light and ventilation.

College is running with its building capacity of 20 rooms (including classrooms, laboratories, library, office etc.).

In library, 4 newspaper and 4 magazines are regularly ordered, so that the students get information about the happenings in the country and the world and helps in the study of current affairs in competitive examinations.

The library has a reading room with a capacity of 20 students. The library has various books available for the graduating students, such as; Chemistry, Botany, Zoology, Physics, Sociology, Political Science, Geography, Home science and Commerce etc. All these books are available to the library for circulation.

College library has subscribed the electronic database provided by DELNET New Delhi. Which contains many e- journal, e- books, e-databases, manuscripts, open access journals etc.

The library has been partially automated with the del Plus 2.0 software which is provided by delnet New Delhi.

5 computers are distributed among the different departments and offices as per the need, one photocopier and one printer cum scanner.

The college website provided updated information to students and staff regularly.

Recently our college is facilitated with Wi-Fi with 40Mbps of speed before installation of Wi-Fi, the college has provision of internet using dongles.

We have developed one smart classrooms with Interactive display board and projector with screen.

The college building is equipped with 20 CCTV cameras providing electronic surveillance and safety.

College has a temporary basketball ground, volleyball ground, and badminton ground etc. In indoor games college has table tennis, carrom board, chess etc. The college emphasizes both sports activities i.e., Indoor and

outdoor.

There is open ground utilized by the students for practicing various games and have also participated in inter-college, state, national level.

Student Support and Progression

The students admitted to the institution are from diverse backgrounds. Government schemes like free-ships, scholarships are implemented in the institution. The institution provides financial assistance to the needy students.

For the benefit and progress of the students in the institute, various types of scholarships are provided at the college level such as Post Matric Scholarship for SC OBC students, Village kiBeti Yojana Vikramaditya Yojana, Chief Minister Jan Kalyan etc. scholarships are provided to the students.

Apart from this, the provision of fee waiver and fee refund is made for the poor and poor students through the Meritorious Students and Poor Students Welfare Fund, they are trained by the institution to make the students technically capable. The personality development of the students is done by the personality development cell of the institution. Along with this Swami Vivekananda Career Cell and Counselling Cell also solves and guides the problems of the students.

For the all-round development of the students, various types of capacity development and skill development programs are conducted in the institute, in which short term training programs, remedial classes, personal guidance, employment counselling are done through qualified and trained teachers of the college. . Apart from this, weak students are educated by conducting free remedial classes. Participation of students is ensured in various committees of the institute like Anti-Racking, Women Cell, etc. Student Induction or Student Seminar is organized to make students aware of the examination system, subject material and other college work related to the students.

Every year alumni meet is organized in the organization. It was organized physically in the year 2018-19, but due to 2019-20 Kovid-19 it was postponed physically but in the year 2020-21 it was organized through online mode.

Students of the institution participate in important and high level examinations of national and state level such as Civil Services, Public Service Commission, Police Department, Justice Department, Panchayat Department and other important national and state level examinations.

Governance, Leadership and Management

The vision of the institution of governance, leadership and management is to spread the light of education in technical, social and rural areas. Along with this, increasing employability education, developing entrepreneurship, promoting global competence, implementing new dimensions of education, creating excellent human resource is the main objective. Principal in the institution along with the heads of the departments play a major role in achieving the vision and mission of the institution. This organization fulfills the tasks in a fair manner and transparently without any discrimination. Student centric activities are carried out by participatory management, decentralizing the tasks and completing them through various committees. Through established

procedures and policy, the process of recruitment of experienced employees on vacant seats is completed through public participation in various faculties. Teaching assignments are placed before the departments on the basis of parameters like student feedback and analysis of results. The institute also provides financial assistance for attending and organizing conferences, workshops, skill development, FDP etc. to upgrade the professional competency of the employees. The consolidated annual budget of the organization is prepared by getting the budget from each department, which is spent according to the needs of the management organization like infrastructure development financial needs according to the existing resource mobilization policy. The Income and Expenditure of the Institute during the financial year is carried out by internal and external auditors to obtain assurance of overall internal quality and continuous improvement in quality through meetings organized from time to time by the Internal Quality Assurance Cell of the Institute (IQAC). For academic and administrative audit work is done. Students are given their career related information through counselling from time to time. To maintain discipline in the institute, the work of monitoring is done through the committee, the students are saved from its ill effects by running a drug de-addiction campaign, through NSS and NCC, the students are built towards character as well as towards the country. Loyalty is made.

Institutional Values and Best Practices

Raja Harpal Singh Government College, Harpalpur is striving for the multi-dimensional development of its students with limited resources. The college has always been providing equal opportunities to boys and girls through education based on moral values along with the ideas of harmony and equality.

The aim of the college management is to provide equal opportunities to the girl students for education and self-esteem, for this, programs are organized by the college from time to time for the girl students.

Many types of programs are organized by the college management for the development of the spirit of social harmony and nationalism among the students, in which the birthdays of great men, Independence Day, Republic Day, Hindi Language Day, Constitution Day and other important days are organized. So that the students who have passed the college can establish themselves better in the society and can contribute in the development of the country as a highly educated citizen. For the student to establish himself as a successful citizen, it is necessary that the students of the college should be skilled in the skills according to the current conditions, for this skill development programs are organized by the college.

Through scholarship and partial or full fee waiver, the college management ensures the availability of equal opportunities of education to the students of economically weaker and rural areas. Many activities are organized from time to time by the college management to make the college campus pollution free, green and clean. Due to this, the students also remain aware of the clean environment of the college.

Tree plantation, non-conventional resources of energy and new technology are used by the college for environmental balance in the college campus and city and students are made aware to encourage the residents for this.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	RAJA HARPALSINGH GOVERNMENT COLLEGE HARPALPUR
Address	NEAR FCI LAHCHURA ROAD HARPALPUR
City	CHHATARPUR
State	Madhya Pradesh
Pin	471111
Website	https://rhsgcharpalpur.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Devendra Singh Parihar	07685-261657	8827045290	-	prhsm1989harpalpur@gmail.com
IQAC / CIQA coordinator	Rakesh Kumar Kori	-	9575652596	-	rakeshgeog3112@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-1989

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Madhya Pradesh	Maharaja Chhatrasal Bundelkhand Vishwavidyalaya	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	04-03-1993	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/App roval details Inst itution/Departme nt programme	Day,Month and year(dd-mm- yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	NEAR FCI LAHCHURA ROAD HARPALPUR	Rural	15	4183

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Art	36	Higher secondary	Hindi	429	157
UG	BA,Art	36	Higher secondary	Hindi	429	9
UG	BA,Art	36	Higher secondary	Hindi	429	9
UG	BA,Art	36	Higher secondary	Hindi	429	2
UG	BA,Art	36	Higher secondary	Hindi	429	4
UG	BA,Art	36	Higher secondary	Hindi	429	7
UG	BA,Art	36	Higher secondary	Hindi	429	203
UG	BA,Art	36	Higher secondary	Hindi	429	15
UG	BSc,Science	36	Higher secondary	Hindi	100	27
UG	BSc,Science	36	Higher secondary	Hindi	60	28
UG	BSc,Science	36	Higher secondary	Hindi	60	23
UG	BCom,Commerce	36	Higher secondary	Hindi	110	47

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UG	BSc,Home Science	36	Higher secondary	Hindi	70	19
PG	MSc,Zoology	24	Graduation	Hindi	40	24
PG	MSc,Mathmatics	24	Graduation	Hindi	40	11
PG	MCom,Commerce	24	Graduation	Hindi	40	19
PG	MA,Hindi	24	Graduation	Hindi	55	9
PG	MA,Sociology	24	Graduation	Hindi	55	25
PG	MA,Geography	24	Graduation	Hindi	55	39
PG	MSc,Home Science	24	Graduation	Hindi	60	16

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				10			
Recruited	0	0	0	0	0	0	0	0	7	1	0	8
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				16
Recruited	8	0	0	8
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	6	2	0	8
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	1	1	0	2
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	3	1	0	4
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		7	10	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	217	60	0	0	277
	Female	206	47	0	0	253
	Others	0	0	0	0	0
PG	Male	30	9	0	0	39
	Female	66	28	0	0	94
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	93	98	95	132
	Female	85	112	112	134
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	206	248	222	252
	Female	265	287	245	248
	Others	0	0	0	0
General	Male	156	210	334	434
	Female	291	317	394	479
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1096	1272	1402	1679

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>Under the Indian New Education Policy 2020, a good inclusive innovation of faculty change and subject selection has been brought along with the Indian education curriculum to the students according to their interest. In which it provides an opportunity to the students to hone their versatility along with their studies. Earlier, where the student could think about his future only after completing his graduation and post graduation, he is now able to confirm the competitive exam through multidisciplinary / interdisciplinary subjects in this way during his teaching work. Madhya Pradesh has become the first state in the country to implement this education system. Under which the effect of this system is</p>
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	<p>being reflected in the respective colleges under all the universities of our state. In such a situation, our college is also ready to capitalize on such opportunities, due to which definitely Raja Harpal Singh Government College, Harpalpur is fully prepared. In this regard, our College has duly organized a workshop regarding the new education policy in the last month. All the professors keep informing the students about its benefits from their level, due to which the enthusiasm of the students to stay connected all the time in the college is being seen along with the information.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>Academic bank of credit (ABC) structure of Raja Harpal Singh Government College, Harpalpur National Education Policy 2020 The academic structure of the first year of graduation will be as follows, in which there will be one main subject which will be of 54 credits, it will have two papers, there will be a secondary subject which will be of 28 credits, it will have only one question paper There will be an optional subject of 100 marks which will be of 18 credits and there will also be a question paper of 100 marks. A skill enhancement course will have one paper of 12 credits. One will essentially be a base course and it will be of 24 credits. It will have two question papers which will be of 50 marks each. Along with this, field project, internship, apprentice community engagement will be of 24 credits, similarly it will be mandatory for the student to earn 160 credits, then the graduate will be able to complete the four-year course. • Major Subject: 54 credits • Minor Subject: 28 credits • Elective Subject: 18 credits • Foundation courses: 24 credits • Skills Development Course: 12 credits • Field Project / Internship / Apprenticeship / Community Engagement: 24 credits</p>
<p>3. Skill development:</p>	<p>The students studying in Raja Harpal Singh Government College, Harpalpur get their skill development done by participating in various programs related to education. The college provides study facility to the students of rural environment by highly educated teachers, the same subjects related to skill development such as Swami Vivekananda Career Guidance Scheme, cultural programs, yoga, organic farming, horticulture, tourism, personality development, dairy management, vermicomposting, beauty and By participating in health welfare, web</p>

	<p>designing, NCC and NSS, where you will be able to refine your knowledge and do good to yourself and your family, society, state and country. With which it can be said with certainty that there is a progressive increase in the interest of the students from the skill development program, the results of which will definitely be seen in the near future.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The Indian knowledge system has been known to the world since ages. The communication of knowledge from the depths of our country's language has been illuminating the world for a long time. From time to time, the best talent in Indian languages, whether it is literature, medicine, economics, astrology, astronomy or the planes that took humans from the earth to the moon or other planets, such as rockets, missiles or submarines to touch the incomparable depths of the ocean , Everything in our Indian languages ??Many learned sages born in our country have done the work of showing the way to the world long ago. At the same time, yoga, meditation, Ayurveda belong to the country of India to keep human life healthy, from which the world is benefiting. Along with this, the education of the country in the field of medicine and computer to the biggest world goes to the language. Behind all this, the great scholars of our country go to great personalities like Charaka, Nagarjuna, Susen, Patanjali, Aryabhata, Barah Mihir, Ramanujan and Abdul Kalam. If someone learns the understanding of language and culture from our countrymen, then no one can stop him in making human life successful. Our new education policy is full of such subjects as short term and full time life philosophy. The value of this education is not to be commercial but to cooperate in recognizing the value of life. It is also the endeavor of our institute that by spreading the values ??of life to the students, they can ensure their holistic development.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The college talks about emphasizing on result based education in addition to traditional education. The college is trying to bring some new courses so that the students studying in the college established in this rural environment do not have to run towards expensive cities for result based education. By joining this type of education at the minimum payable fee, students will be able to escape from the ravages of today's increasing unemployment because the service opportunities are becoming limited in</p>

	<p>traditional education. In such a situation, after reading and writing, there is frustration and despair. Students wandering from the right path are forced to follow the wrong path which is fatal for themselves and the country and society. The country with the largest youth of the world lags behind in the path of progress, so it is our ultimate duty to make our youth capable. The college has a positive thinking in the context of this objective. Soon the college will be able to provide benefits to the students by conducting such courses. With this hope and belief, the institute is striving.</p>
<p>6. Distance education/online education:</p>	<p>Raja Harpal Singh Government College, Harpalpur creates a suitable environment for distance education and online education, the college completely represents the areas of rural environment. In today's time, the importance of this type of education is in itself anyway, but due to the effect of Kovid-19 for the last two years, all the systems and structures of the country have been disrupted, it is natural that the education sector has not remained untouched by it. We can say that at the time of this epidemic, the online education system for the students studying in the college has been really operating, which has got real benefits for the students. Even in this pandemic period, the college has filled the eyes of the students by imparting education through online classes. On the one hand this epidemic has given dire results, on the other hand the college has provided opportunities to the children of poor parents from far-flung rural areas to study online while sitting at home. Due to which the importance of online and distance education has also increased. Along with this, the students have also become technically competent. It has always been the endeavor of the college that students can ensure their all-round development by joining technical education and participate in various courses by connecting with various institutions of distance education, for which the faculty members of the institute are constantly trying to make the students aware and aware about this work. Keep trying. In distance education, it is the endeavor of the college that by connecting with the distance education centers which are present or operated in various institutions, by increasing the academic work or information of the students, they can increase their knowledge and ensure their overall development. It is</p>

the endeavor of the institute that by establishing synergy between both distance education and online education, it can increase the interest of the students. This institute constantly strives for this work.

NAAC

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
320	320	380	380	380
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	15	16	16

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1679	1402	1272	1096	1222
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
585	565	585	585	585

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
516	327	383	321	365

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	8	1	1	2

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	10	10	10	10

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 10

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
3.42078	1.83465	12.78126	4.38712	19.1137

4.3

Number of Computers

Response: 20



4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institute is affiliated to MCBU Chhatarpur and follows the syllabus prescribed by the same university. The academic calendar is provided by the Department of Higher Education, Government of Madhya Pradesh. All curricular and co-curricular activities are planned accordingly. Time Table The committee prepares the time table for various subjects according to the academic calendar and displays it among the faculty members and students and also on notices.

- Teacher prepares teaching plan of assigned work and maintains detailed
- Teacher Diary and Student Attendance Register which happens regularly.
- Various lecturers, seminars and workshops are being organized by different departments of the college.
- The action plan is reviewed from time to time by the Principal in meetings with the Heads of Departments. The performance of a student is assessed by Continuous Comprehensive Evaluation (CCE). It includes subjective tests, practical tests, surprise tests for poster making, oral presentations, quizzes and group discussions. Project work is also done according to the syllabus.
- Practical tutorials, remedial and online classes are conducted as per the guidelines of higher education and MCBU Chhatarpur lectures, systematically implemented and implemented by the Higher Education Department of Madhya Pradesh Government.
- Curriculum related project activities are conducted to complete the prescribed syllabus.
- Academic calendar is organized and prepared for different activities like library, sports, cultural, extension activity, practical, holiday wise and subject wise etc.

The academic planning work of the Institute is prepared before the commencement of each academic year as per the academic calendar of the University. Each department exhibits and executes the start of term, examination schedule, department and institution level activities, literacy, college walk campaign, workshops, guest/expert lectures, geographical tour, display of holiday list and end of term etc.

The departmental time table coordinator prepares the class-wise time table, class-wise, laboratory-wise and faculty-wise. These time tables are finalized by the HOD and the college time table in-charge and approved by the principal, then circulated to the faculty members and students. The timetable is displayed on the general notice board, website, and WhatsApp group. Curriculum and beyond curriculum material is delivered.

Faculty members use ICT tools to enrich the teaching-learning process. Geographical tours are organized for final year students to strengthen the curriculum and co-curricular activities. For a faculty wise group of students, a teacher is appointed as the parent faculty member (mentor) to monitor student attendance and academic progress and also address non-academic issues.

To ensure the quality of academics, IQAC cell regularly conducts academic audit. Slow and advance learners are identified on the basis of their test performance and class interactions. Extra effort is made for the slow learner students in their teaching work by organizing extra classes. Remedial classes are also organized for the unsuccessful students to improve their results. The views of academicians, parents and alumni are incorporated on the curriculum to improve the teaching-learning process and academics.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The institution ensures effective time management and timeliness. It receives the university given timeline and adheres to it. In the beginning of the academic year, academic calendar is published by the University for Respective Course. The Institute carries out effective planning to stick to academic calendar. This allows the teachers and the students to space out their teaching and learning and regular assessment of the same.

The Institute conducts assessment to the students in three different components - theory, objective and assignments. The theory component is marked out of 10. The objective component is marked out of 10. The assignment is marked out of 10. These tests are conducted in evenly spaced out intervals to avoid pressuring the students with too many examinations.

Every academic year consists of Annual and two semester. Each semester is to be of 16 weeks. The first Continuous Internal Examination (CIE- I) also known as Quarterly Exam is conducted after 8 weeks of class work. (CCE - II) also known as Half Yearly Exam are conducted after 16 weeks of class work. Within the above mentioned 8 weeks of class work, the concerned syllabus is taught to the students. They are then tested on the same material.

An average of both these examinations is calculated to attain the final internal marks of the student. These marks are also vitalized to decide the course of nature for teaching slow students and rectify their performance before the external examination.

Question papers are set based on the MCQ and Theoretical format. They are mapped with their respective course outcomes that are stated in the beginning of the course

The assignments given to the students involve unaddressed program outcomes. This helps the students attain knowledge beyond the syllabus as these topics are not covered by the exams conducted by the university but are still relevant. These assignments are given within a set timeframe. The students are to complete them within the time given to adhere to the university's timeline.

Following the university calendar, every department creates internal calendars to ensure timely delivery of syllabus. Every teacher follows a strict agenda that is discussed and approved by the head of their respective department. This is followed by deducing a day-to-day division of topics and chapters. These topics and chapters are chosen keeping the upcoming CIE in mind. The timeline created allows for the students to complete the given syllabus in enough time. The students are given plenty of time before the examinations as well to prepare and practice their concepts.

In case of any required change, the university communicates the modification to the college and the college enforces the same. In any condition, the academic calendar is followed and respected by teachers of all departments.

File Description	Document
Upload Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 0

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Gender Issues:

The institution has set up an Internal Complaints Committee/Women's Grievance Cell to create and maintain an environment in which students, teachers and non-teaching staff can work together in an environment that is free from gender violence and gender discrimination . Various programs are organized such as awareness of sexual harassment of women, International Women's Day, health check-up camps and workshops on Save the Girl Child. The organization will resolve the issues. Gender issue has been included in the curriculum like Sociology, Political Science, Hindi, English and Entrepreneurship etc., through which attention and awareness is made on women empowerment. Through lectures in various subjects and also through programs like "Beti Bachao-Beti-Padhao", "Female Feticide", workshops and lecture programs have also been sensitized. To promote meritorious students, "Gaon Ki Beti" and "Pratibha Kiran" schemes, MP. The state government is efficiently implemented in the college.

Environment and Sustainability:

Syllabus wise "Environmental Lectures" have been included in the college to provide awareness among the students.

The NSS unit works regularly on environmental protection programs such as tree plantation, "Hariyali Mahotsav", and organizes lectures on "Water Conservation", "Plastic Free Campaign", "Polythene Free Campus Campaign", and

The college organizes programs every year on World Environment Day. And tries to solve environmental issues and creates public awareness.

The protection of birds and squirrels is prioritized to support the environment. There is a "Vriksha Mitra and Environment Protection" committee in the college which monitors all the aspects related to the environment.

In the course of the institute, environmental protection and management in the subject of geography and in the foundation course, conduct and study work of subjects related to the environment.

The institution conducts green audit to improve environmental conditions and energy audit to optimize the use of electricity.

The institute cleans the environment by doing tree plantation work every year.

human values:

Human values are being addressed by the college through various awareness programs conducted by NSS as well as taught as a subject at both UG and PG level.

Anti ragging committee is implemented in the institute which protects human values.

Makes extra efforts through National Service Unit (NSS) to sensitize the students towards human values.

Organization NCC Unit (NCC) organizes blood donation camp every year in the institute.

The organization strives to promote social and human values and spread awareness. The NSS unit of the organization has organized a 7-day camp in village Sarsed and adopted village Kakunpura under NSS. Under which this unit develops social and human sensibilities as well as human values.

The organization celebrates various national days like Constitution Day, Yoga Day, Republic Day, Independence Day etc. to spread the values about nationalism and integrity.

Professional ethics:

Teachers follow basic models of character traits for professional ethics such as: determination, honesty, respect, legitimacy, patience, fairness, responsibility and unity.

The teachers are fully committed towards the teaching profession and learn new patterns of teaching time to time to make the student teacher relationship healthy.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.3.1 Number of students undertaking project work/field work / internships

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: C. Any 2 of the above

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 48.95

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
698	641	616	464	519

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1195	1174	1245	1195	1195

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 50.86

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
325	245	345	264	300

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Institution organizes orientation programs for newly admitted students. Institution identifies slow learners and advanced learners on the basis of qualifying marks. Students learning levels (slow and advanced learners) are evaluated bases on their performance, results in internal and external evaluation of Institution and university examinations.

Teaching material is shared on WhatsApp group for all learners to understand concept concisely and comprehensively. Motivational lectures are arranged to bring positivity and self confidence among students. Institution arranges additional sessions on soft skills, personality development, career counseling, group discussion, expert lectures, personal interviews and aptitude enhancement for holistic development of students. Considering the levels, assignments are designed to address the need of slow and advanced learners.

Various measures adopted for slow and advanced learner are as fallows.

For slow learners

- Remedial classes are organized to improve the performance in particular subject.
- Extra lectures are incorporated in the time table for prerequisites of subjects,
- Mock oral and practical sessions are conducted.
- Personality development programs such as workshop, counseling, mock interviews etc. are organized.
- The institution conducts term and theory examinations. This help show learners to practice writing theory papers of university examination.

For Advanced Learner

Students are guided by the faculty members to perform mini projects. Resource persons form industries and academic institutions are invited to deliver guest lectures on advanced topic and innovative projects of the students. Advanced learners are guided to participate in workshop publications in conferences/journals. Advanced learners are guided to participate in workshop, paper publications in conferences/journals. Advanced learners are guided to participate in workshop, paper publications in conference. Control library has a collection of MPPSC, UPSC and one day examination books required for preparing competitive examinations. Digital library has a collection of e-books e journals.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 335.8	
File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The institute adopts and emphasizes on student centric methods for better understanding of the subjects. The institute has implemented and interact with teachers and access learning resources. Necessary facilities are provided to the employees to enhance the development of the students. The institutional efforts related to experiential learning, participatory learning and problem solving methods are as follows.

Experiential learning-

Use of equipment in laboratories makes learning more effective.

The college arranges regular study visits to bridge the gap between academics and studies.

The institute regularly conducts educational tours or geographical excursions.

Participatory learning-

Students are guided and encouraged to participate in international and national conferences by the dialogue members.

Workshops / webinar are organized by the institute to showcase teaching-learning skills.

To provide a platform to the hidden talents of the students and develop their visionary qualities, the annual festival (Annual function) was organized on 2nd November 2019.

Organizes social awareness programs by the NSS and NCC unit of the institution to develop a sense of social and civic responsibility among the students.

Methods of problem solving-

In a problem solving method, students learn by working on problems. This enables the students to learn new knowledge by facing the problems to be solved. The students are expected to observe, understand, analyze, interpret find solutions, and perform applications that lead to a holistic understanding of the concept.

Project work, Assignments, personal guidance and technical quizzes etc. given which enhances the

problem solving skills of the students. Students are guided by the teachers to learn by experimenting.

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Information and communication technology is the collection, storage, and rapid transmission of information to users in various electronic media applications. It is useful for improving education in many ways. The use of computers in education can be more efficient, it can provide better learning outcomes and can be adapted to individual learners. Raja Harpalsingh Govt. College Harpalpur is an affiliated college and the basic knowledge of computer has been kept in the curriculum so that the student can know their use and procedure and make them a medium of reading. Many students use it for searching the content and educational video available on UGC's portal. Teachers are combining ICT with traditional mode of instruction to engage students in long term learning. College uses ICT in education to support, enhance, and optimize the delivery of education. Internal assessment marks uploaded on the MCBU portal. Raja Harpalsingh Govt. College Harpalpur has started Google doc as online feedback system for students. The different modes of ICT used by faculty are; Power Point presentations, teaching by using projectors, online quiz, using Zoom/Google meet applications, online available video lectures is made available to students for long term learning and future referencing. In the present era, information and technology have an important contribution in education. Integration of ICT in higher education system has endless possibilities in the development of students. Raja Harpalsingh Government College Harpalpur uses various methods under information and technology to arouse interest and enthusiasm in the students towards education in the classroom. In some form or the other, almost all teachers use ICT tools, which create interest and enthusiasm in the classroom. There has been an increase in the learning process in slow learners through ICT tools. ICT tools help in flexible learning, learner autonomy, enhances the quality of education by increasing the skills of learners. Staff uses WhatsApp group for sending information timely. WhatsApp groups of different discipline are also formed for teaching and sending information related to student activities. In present context, ICT is a potential tool for educational opportunities. It provides effective learning by providing online course materials. It has access to remote learning resources.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 210:1

2.3.3.1 Number of mentors

Response: 8

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 34

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 13

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	0	0	0

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 9.6

2.4.3.1 Total experience of full-time teachers

Response: 48

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The college has transparent and robust evaluation process in terms of frequency and variety.

In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level.

Continuous evaluation is made through Group Discussion, Unit Tests, Assignments

Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted

regularly as per the schedule given in academic calendar. The weightage for the unit tests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation.

For transparent and robust for internal assessment, the following mechanisms are conducted

? Internal Examination Committee.

? Question Paper Setting.

? Conduct of Examination

? Result display

? Interaction with students regarding their internal assesement.

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which is very essential to face the interviews. In this way mechanism of internal assessment is transparent and robust.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

There is proper provision for the redressal of grievances of the student, their queries and problems concerned with the examination both at university and college level. A grievance redressal cell has been set up by the MCBU, Chhatarpur redressal of grievances related to university examination for its affiliated college. Through this cell any dissatisfied student with scores in the examination can have facility to reevaluate their answer sheets. Answer sheets can also be made available for students through RTI act 2005.

MCBU, Chhatarpur also have student's support system (SSS) for queries and academic activities related there all facilities are available online for faster support and redressal of grievances. The students are free to interact with facilities for their redressal of grievances related to internal assessments. Any grievance which is unresolved is sent to the principal through proper channel. The system of examination of affiliated college is governed at two levels: internal assessment and university examination of the internal examination are very transparent and student-friendly.

The complaints regarding the examination of the students are placed before the concerned committee (exam cell), At the initial level, the committee discusses through its coordinator and tries to solve the problem at the primary level, the committee assessment, student corporation is very positive there is no such serious complaint in the college. The college conducts internal assessment as by choosing the appropriate mode. Internal examinations are conducted by adopting the internal evaluation system. The purpose the students with the university exam pattern apart from creating interest in the students, college level measures of assessment instill confidence, guidance and leadership in students for university examinations.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Institution has stated Program outcomes (POs), Program Specific outcomes (PSOs) and course outcomes (COs) for the entire program. Program outcomes (POs) are the extent of knowledge, skill and graduate attributes which should have attained by students at the time of graduation. Program specific outcomes (PSOs) are defined at the department level in alignment with the vision and mission of the department. Course outcomes (COs) are defined for each course which should be achieved by the student at the end of the course. The faculties' modify Cos of respective course, if required. The teacher are involved in the formulation of Cos and PSOs. Also they will get brief idea through meeting. Staff training are arranged for achievement of corresponding Cos, Pos and PSOs. Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated. Displayed and communicated through the following ways. Cos are discussed with students in the lectures conducted by the respective subject teachers. Pos and PSOs are communicated to students and parents through various events like parent's teacher meets induction programs etc. HOD meeting with faculty members is an effective mechanism to communicate program outcomes, program specific outcomes and course outcomes.

Guardian faculty members conducts meeting with students and Teachers.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The Institution has many modes related to attainment of programme and course outcomes. The programme (POs) and course outcomes (COs) are measured through syllabus, completion of syllabus, continuous assessment (internal assessment) and setting up of question paper, evaluation, and result. To complete the courses in time, extra classes are conducted for the students. College also identifies slow learners for booster classes. Principal of the college randomly monitored each and every class for ensuring the maximum attendance and participation of the students in the class. It is also mandatory that every student should have minimum of 75% attendance for sitting in the annual examinations. The internal assessment is done through tests, quizzes, written assignments, oral presentation and field work and so on. The annual examination conducted by the MCBU Chhatarpur of every course is based on written examination of three hours, the question paper of which is required to test the knowledge of the student from every unit prescribed for study. Since the College runs only undergraduate programmes, the attainment of POs is measured through student's progress to higher studies in any other higher educational institution in India or abroad. We are also including another measurement of attainment, in which the students who have complete their degree programme and got placement in companies and other government/PSU bodies will be considered. We are also collecting information of such students to workout on this attainment. The POs are measured by taking the aggregate result of all courses in a given programme of an individual student and then the average performance of all the students in a given programme. The online student feedback system provides information pertaining to the relevance of the course, availability of the course material, and the importance of course in terms of employability. Raja Harpalsingh Govt. College Harpalpur adopt both direct and indirect methods of assessment to ensure attainments of POs and COs. Some of the direct assessment methods which our college practiced are; internal assessment, group discussion, laboratory performance, assignments, class test and annual theory result scores are taken into account for evaluation COs. Beside these direct assessment methods, we also take into account the indirect assessment methods such as; feedbacks, co-curricular activities and extracurricular activities etc. Feedback mechanism is used to improve teaching learning process in outcome based education. Internal assessment is the requirement of the continuous assessment and is essential for the fulfillment of the Cos and POs. The College has an internal assessment and examination committee that deals with the effective implementation of the evaluation reforms regarding the attainment of COs and POs. Our college tries to attain the POs and Cos by conducting the extracurricular activities such as cultural activities, N.C.C. Activities, N.S.S, Red Ribin, Career Counseling, organising lecture for students by SVCG Cell of the college.

File Description	Document
Upload any additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 90.18

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
512	326	361	277	352

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
515	328	383	321	492

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.4

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0.11

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0.11

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 Number of teachers recognized as research guides

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	15	16	16

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The institute strives for research activities and quality improvement under the Internal Quality Assessment Cell (IQAC). The IQAC cell of the institute is always ready to develop a positive attitude for the faculty and students of the institute for new research work and innovation. The Institute organizes Government (Short Term Training Programs) and Geographical Tour Programs, in which the students develop academic and technical skills by encouraging them to participate.

The library has state-of-the-art infrastructure and resources like reference books, news papers, e-books, and Delnet software, etc., for overall intellectual development and enhancement of academic knowledge of the institute students. In order to enhance the technical skills among the students, the institute conducts online classes through Google Meet App. The institute organizes various programs like online quiz, essay writing, rangoli competition, dance competition, poster presentation, speech competition etc. This creates new skills and knowledge of the students.

Each department organizes various workshops and webinars by inviting guest lectures from other institutions to address the students to meet their needs and to fill the gap in the curriculum. To update the students the recent trends in technology and their knowledge. The institute also arranges industrial visits/field visits to the students and faculty at various places to understand the industrial culture and functional challenges. The Institute encourages its faculty members to publish research papers in reputed national and international journals/conferences by creating a conducive environment for publishing research papers. The institution has published several research papers in various national and international journals during the last 5 years. Faculties and students are encouraged to participate in university level competition.

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

3.3.1.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.29

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Extension activities are carried out in the neighborhood community to sensitize the students to the social issues for the holistic development of the students.

- A village of Kakonpura (Harpalpur) has been adopted by the NSS of the College. This unit has done the work of making people aware of education and social evils in village Kakunpura.
- A 7-day camp was organized by the N.S.S.Unit in the Gram Panchayat Sarsed in the session 2019-20, in which awareness about various social issues, health and wellness, cleanliness campaign, public awareness rally with various slogans, and education to the people. The campaign was launched.
- Online and remedial classes are conducted by the students of the institute for the benefit of the students. Free books are distributed by the library department to the students belonging to Scheduled Castes. Along with this, students are also encouraged to visit historical tourist centers through various faculties and organize camps, de-addiction, malnutrition, child education, girl

education promotion, polythene free environment, tree plantation, water conservation, trend towards organic agriculture, cleanliness fortnight. is encouraged to. Amrit Mahotsav of Independence, Unnat Bharat Abhiyan, self-reliant Madhya Pradesh, Red Ribbon, Dengue, Malaria, Chikungunya and awareness campaigns on measures to stay away from the evils spread in the society and prevent them.

- In the program organized by these college committees, students are made aware of skill development by organizing various programs for career guidance, placement, business and self-employment related to personality development for students through Vivekananda Career Guidance Cell. Along with this, the students are exposed to the knowledge of higher education, technology and information communication etc.
- The students are trained by the Sports and NCC Department of the Institute through expert trainers. Students participate in various types of competitions. In which district level cricket competition was organized by the Sports Department in the session 2019-20. Various types of daily activities are conducted by National Service Planning Unit Harpalpur. Along with this, social message through social security, awareness, corona liberation, roko Toko campaign and various types of slogans has been covered through innovation activities in the session 2019-20.
- New education policy, environmental crisis/security, water conservation, water harvesting and population related problems for human welfare are made aware by the institute. Along with this, through cultural programs, students are made aware to participate in various types of debate competitions which are related to social aspects.
- Webinar / Guest lecture has been organized by the Department of Geography in the session 2020-21 by the institute. In which 6 webinars were organized by various departments. In which views were expressed on contemporary issues which proved useful for the public.
- To make the students of this college aware of new areas through field visits etc. Students are exposed to social, economic, religious, political and institutional activities there. In the year 2020-21, the Geography Department did a geographical tour of all the stops, historical tourist places and students of village Orchha. Along with this the students are exposed to factors like social environment, natural resources and moral origin and education etc.

File Description	Document
Upload any additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 2

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 26

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	8	7	6	3

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 15.74

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
100	343	320	177	85

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 1

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Raja Harpalsingh Govt. College, Harpalpur is situated in Bundelkhand region of Madhya Pradesh. College Campus is situated near a beautiful hill. College campus has a beautiful mini sagon tree forest also. The college has a Botanical Garden which is still in the development stage. College has a 20 Kilowatt solar power plant. College always devoted to the arrangement of adequate facilities for the students. Due to the specific location, it provides a pollution free environment. Total Built Up area is 5000 sq. ft. The Campus has two separate buildings, the main building has 20 rooms and another building has 3 rooms and 1 seminar hall. The Classroom has proper ventilation and light facility.

College Running with its building capacity of 24 rooms including classrooms, laboratories, Library, Computer room, Seminar hall, office etc.

Physical facilities for teaching- learning:

1. **Classrooms:** college provides Wi-Fi facilities for students and staff around the academic building, We are also planning for increasing its capacity and smart class.
2. **Laboratory facilities:** College is running science classes with the help of janbhagidari committee. These are the classes:-

B.Sc. (Physics, Chemistry, Biology)

B.Sc. (Physics, Computer, Math)

B.Sc. (Physics, Chemistry, Math)

B.Sc. (Chemistry, Zoology, Botany)

B.Sc. (Home Science)

M.Sc. (Home Science)

College has a 6 science laboratory which is running in a good manner.

Laboratory and their equipment are regularly upgraded with the areas of academic activities. Administration of the college always looks forward to the success of it and the laboratory and their equipment.

1. **Library:** Library is Wi-Fi enabled and faculty used their laptops and smartphones in the library to access e-resources. Delnet is subscribed for e-resources in the library. In which e-books, e-journals and databases of various subjects are available. The college library has a separate website in which

many open access e-resources and video content are available. **Delplus 2.0** software is used for library automation. College has planned for migrate it to KOHA (open source ILMS) moderate facilities of the computer system in the library. Moodle is being used as a Learning Management System in a college library which is in the process. According to the student strength, the college library has a stock of approximately 6000 books. Every student was provided with a renewal library card for accessing books. The library is run as per rules.

2. **Computing equipment:** Approximately 40 computers are about to come through the RUSA grant. College has a separate computer lab which contains 17 computers in which 7 are in working condition and 10 computers are in the repair process. College administration office has 2 computers, 2 Printers, and 1 photocopy machine.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Sport is an essential component of the curriculum. Students on campus have access to a variety of sports facilities. The college is dedicated to providing a balanced environment of academic, cultural, and athletic activities for its students' overall personality development.

Various sports competitions, such as inter-departmental, inter-collegiate, and inter-university competitions, aid in the development of team spirit in students. Sports and games assist students in developing healthy interpersonal relationships. Medals, trophies, and certificates are awarded to outstanding students.

Raja Harpalsingh Govt. College build up is 4183 sq m and remaining land is proposed for playgrounds and other buildings. We have one volleyball court, one cement badminton court, and one separate indoor hall for indoor games, (such as Table tennis, carrom board, chess board) facilities are available in the sports department of the college. College emphasizes both indoor and outdoor sports activities such as cricket, kabaddi, Kho-Kho,. For playing of these sports activities related all sports equipment are available in the sports department. Open Gym is also about to be established through a RUSA grant. Yoga activities are also conducted by the sports department of the college on special occasions like world yoga day, swami vivekananda jayanti etc.

College has the following sports equipment.

Outdoor sports equipment	Quantity	Indoor sports equipment	Quantity
Badminton	4 Pairs	Table tennis	1
Shuttlecock	1 box	Carom board	2

Cricket bat	4	stopwatch	4
Cricket pad	3	Medicine ball	2
Cricket ball	6		
Cricket helmet	4		
Handball	2		
Chess board	5		
Volleyball	2		
Kho-Kho poll	12		
Basketball	2		
Javelin	6		

Raja Harpalsingh Govt. College has an extracurricular activity committee for cultural and other activities; the committee engages students for annual functions, debate, dance, street play, music, etc. culture events play an important role for students. Through cultural activity we can do holistic development of the students. Cultural activities have been held on Teacher's Day, Republic Day, Independence Day, and Yoga Day, which is celebrated every year on June 21st, has been successful. In the college NSS branch organizes swachhta pakhwada, awareness program and tree plantation program.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 10

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 122.92

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
21.02378	0	0	0	0

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

Presently the college library is located in a big hall, which has an area of 63 meters square. The construction of the library building of the college is proposed, the construction of which will be started very soon by RUSA. There is a separate reading room in the library in which arrangements are made for the students to sit and study. The library is equipped with WIFI internet facility.

In 2016 Raja Harpalsingh Govt. College, Harpalpur's library partially automated with the DELPLUS 2.0 software which is provided by the delnet. The library has a separate website (<https://www.libgovtcollegeharpalpur.com>) in which free information resources are indexed, which is taken advantage of by the students. The library has a collection of about 10600 books. In which there are 4000 separate titles. The collection of books has a wide range of titles on the subjects of Arts, Science, and Commerce. Which are circulated to the students as per rules. Current awareness, selective dissemination of information service, and reference services are provided in the library. Newspapers and various magazines are provided to the users in the reading room. Newspapers like Employment Generation and Employment News are available for employment guidance to the students.

As an innovation, a Telegram group and QR code of related sources of the library has also been created, through which information service is provided to the students and teachers.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: C. Any 2 of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.03

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.135	0	0	0	0

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 1.78

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 30

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Raja Harpalsingh Government College is located in a rural area away from the city and the students studying in this college also belong to poor and middle class families. The state of the art ITC technology in the college is still in the developing stage. The college constantly updates its ICT related services. In recent years, ICT facilities have not been developed due to budget constraints.

The college has the following ICT facilities.

- The entire campus and classrooms of the college are equipped with CCTV cameras.
- The college has a computer lab in which 17 computers are available. Out of which 7 are in working condition.
- And 40 computers are also going to be purchased from RUSA Grant.
- The college has already applied for SWAN connection, which is an under process.
- For dissemination of all the information of the college and digital identity of the college, a website has been created which is continuously updated. <https://rhsgcharpalpur.com/>
- During the COVID pandemic, all the classes of the college were conducted through the online platform Google Meet. In which the students enthusiastically participated. <https://sites.google.com/view/rhsgcharpalpur/home>
- At present, the college has a broadband connection of Airtel, whose speed ranges from 40 to 50 Mbps.
- The administrative office work of the college is also done using ICT. The office has 2 computers and a photocopy cum scanner and printer machine. There is also a WiFi internet facility in the office.
- All the work of the Accounts Department is done by Tally software.
- The college library also has a computer and uses Delplus 2.0 for automation. The library has a separate website which is updated from time to time . <https://www.libgovtcollegeharpalpur.com>
- The departments have been connected through intercom phones.
- Wi-Fi routers are used for internet connectivity in the college.
- The college has a seminar hall which is equipped with an projector, sound system and wireless mic.

All types of ICT related facilities of the college are updated from time to time. And they are made more perfect.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 84:1

File Description	Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: B. 30 MBPS – 50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 100

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
3.42078	1.83465	12.78126	4.38712	19.1137

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic

and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:**

- The physical and academic facilities including classrooms, computer laboratories and computers have been provided to the students in the college.
- The students seek admission to desired courses including a practical course like science, computer and home science for which they pay fees as per the university guidelines at the time of admission.
- The white and green board including class room furniture facilities is utilized regularly by the students. The non-teaching staff members of the college are engaged in cleaning and maintenance of the classrooms.
- Regular sweeper is available in the institution.
- The college has a green garden in the center of the college and it is well maintained by the staff and students.
- The institution has an adequate number of computers with internet facilities. The utility software is installed and updated according to the requirement.
- Library has an advisory committee and the coordinator and members are appointed by the Principal to monitor the smooth and effective functioning of all the services provided. The library is marked as a silence zone. On recommendation of the advisory committee purchase of the reference books, text books and some other important books etc.
- College has large land for play-grounds which are used optimally. We have volleyball and badminton ground, in indoor- table tennis, carrom board, chess etc. The college has organized sports competitions, NCC and NSS camps at local level.
- There is a conference cum classroom hall for Cultural and other activities. Most of the cultural and other activities are performed on the veranda of college.
- The campus has one diesel generator with a capacity of 8.8 KVA. There are two RO filters with coolers available for clean drinking water facilities.
- No-Smoking signs are displayed at various places in the campus. Dustbins are placed at various places to avoid littering, and the agency cleans the premises twice a day to maintain hygiene and cleanliness. Sanitizers are installed at strategic locations in the premises. Adherence to norms for cleanliness, quality and hygiene is monitored by the respective Committee.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 38.78

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
796	672	511	441	222

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 3.4

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
99	66	57	21	00

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 27.74

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
710	524	562	163	00

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 2.34

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
11	15	19	00	00

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 41.67

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 215

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
59	53	42	00	00

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The Student Council is formed in the institution every year for the participation of students in academic and administrative bodies/committees to develop the leadership qualities and teamwork. This council provides opportunity to the student community to express their opinion about the institution and recommends the suggestions as per their expectations. This council ensures participation of maximum students in all curricular and extracurricular activities organized by the institution . The institutional committees have student representative that ensures participation of students in all activities. This helps in maintaining transparency in the overall working of the institution.

Library Committee: The student members put up their demands about learning material and express the problems faced by students, if any and utilization of library resources.

Internal Complaints Committee: To provide moral support to the students to raise their grievance, if any. This brings transparency in the process.

Academic Monitoring Committee: It consists of class representatives of all branches along-with faculty members to monitor and ensure discipline in academics. Alumni are invited to give their valuable suggestions that are incorporated for supporting the curriculum.

Anti-Ragging Committee: The student members of the anti ragging committee help the fresher to improve their confidence through counselling.

Sports Committee: The student members of the Sports and Gymkhana Committee organize indoor and

outdoor sports and ensure maximum participation. Technical Events: To plan and organize technical events. Extra-curricular activities: To plan and organize extra-curricular activities. Publication, Magazine, Brochure, News Letter: For publication of Magazine, Brochure, News Letter.

Student Welfare and Discipline Committee: The student members of the Student Welfare and Discipline Committee encourage students about their rights and responsibilities.

Alumni Committee: The student members of the Alumni Committee organize Alumni meet every year and helps to interact regular students with the institute alumina by means of inspirational speech, guest lectures, gifts, etc.

NSS: To organize various social activities under NSS.

Internal Quality Assessment Committee :Internal Quality Assurance Committee consists of alumnae to plan, guide and monitor quality assurance and quality enhancement in all the academic activities etc.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 1.4

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	5	0	1	0

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of

the institution through financial and/or other support services**Response:**

Alumni are organized by the college management, in which alumni are invited. Physically alumni were organized by the college in the session 2018-19. Due to Covid 19 in the session 2019-20, the event of Alumni had to be postponed. In view of the extreme circumstances of Covid in the session 2020-21, it was organized as a virtual meet. Madhya Pradesh Government Higher Education Department, Bhopal undertaking of World Bank Project and State Project Directorate's ambitious plan tracking and alumni meet is to be conducted in the Institute. In the same line, it has been decided by the college administration to organize the alumni meet of the passed students of the year 2019-20 undergraduate final year and postgraduate final semester in the month of January 2021. Keeping in view the odd circumstances of the present covid-19 and the problems like getting social distance to be followed, the alumni in-charge of the college and the principal of the college Changing the nature of alumni meet , it was decided to have it as a virtual meet 2020.

Moving forward towards successfully organizing the program, the alumni in-charge called the students on their mobile , E-mail, WhatsApp group to make the students aware of the virtual meet 2020. The medium of S.M.S. , E-mail etc. was used and the process of registration of students was completed by designing a Google form to participate in the Alumni Meet 2020. Alumni Meet (Virtual Meet) was organized on 21st January 2021 (Time 12:00 hrs.), about 86 to 96 students were involved in this virtual meet, Virtual Meet in YouTube through Google Meet Platform and Stream Yard Streaming. Held via live streaming.

Each year the alumni meet provides a platform for the alumni to share their current experiences and recollect fascinating nostalgia. Alumni can assess alumni activities through the college's website. Objectives of the Institute To implement suggestions for overall improvement Ensuring development of the Institute through financial and non-financial means to enhance linkages with industries.

Non-Financial Contribution of Alumni Association:

Non-financial means through which alumni contribute to the Institute, Establishment of MoU between the Institute and Alumni Entrepreneurs Suggestions and support for Training and Placement Cell to enhance the teaching learning process through expert/guest lectures Participate in IQAC cell to set goals for educational processes in the areas of career awareness and career planning in interaction with students, receive feedback from alumni for improving the quality of education. To make students aware and aware of guidance value added courses.

Financial Contribution of Alumni Association:

The alumni are expected to contribute for the development of the institution in the form of financial assistance, laptops, books, website development, student oriented support for the development of the institute, etc. Which in turn is used for student development, laboratory development and infrastructure development. The alumni expressed their willingness to contribute in the best possible ways for the overall development of the institute.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The vision statement of Raja Harpalsingh govt. college harpalpur is "Education creating knowledge". The college is committed to turn its vision into reality based on participatory management and decision-making, Raja Harpal Singh College ensures a conducive environment for achieving leadership and governance. Continuously works to stick to day-to-day governance, policies and actions to achieve the set goals. With the words of "Gyanam Paramam Dharmam" he always creates the path of knowledge and strives to achieve new dimensions of education.

Vision:

The vision and mission of Raja Harpal Singh Government College, Harpalpur is reviewed and redefined in view of the changing national and global trends in education. Goals are set to achieve the objectives enshrined in the National Policy for Higher Education. Huh. In the present context, the vision of the college is to become a global leader in the field of education and a valuable partner in the development of a just, humane and inclusive society in India. Does. The college creates an intellectual environment for the students to face the contemporary situations which are empowered and confident to face the world and develop. To foster mutual trust, teamwork and social capital to create a vibrant society, knowledge, tireless efforts are made to instill the values ??of easy sharing of skills and resources. In college, we appreciate and respect the attitude, rights and dignity of every individual as well as promote moral values.

Mission:

The mission of the institution reflects the distinctive features of the institution. The institute caters to the educational, social, cultural and economic needs of the society. All these features are reflected in its policies. The institute implements high quality educational programs and healthy practices keeping in mind the policy of unshakable adherence to the values ??and principles of inclusion, accountability and social accountability. The success of the Institute's mission is driven by the value-based ethical behavior and education of its committed faculty members, staff and students. The college believes that all aspects of education focus on the core values ??of contributing to national development while keeping in mind the philosophy of professional ethics and equitable ethical conduct. The mission of the college is not limited to imparting knowledge in the classroom, but as a means to inculcate the values ??of love, compassion, equality and justice. The college seeks to produce academically oriented, sensitive and responsible citizens who will contribute to making the world a better place. We support and guide our students so that they grow into capable, compassionate and discreet citizens, and empowered with ignited minds and hearts, to pursue the goal of transforming our society.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The institution follows the practice of decentralization in its true sense, in all the three important pillars of the institution, viz. academics, administration and extra-curricular activities.

The practice of decentralization and participatory management is reflected in all the activities of the College through a strong and efficient Organogram of Committees/Societies which includes the IQAC, the Staff Council, Time Table Committee and various Cultural Societies.

All the major stakeholders of the College including Management, The Governing Body, The Principal, Teaching and Non-Teaching Staff, Parents, Students and Alumni work in a democratic way of governance following the tacit rules of accountability in execution of their duties and responsibilities. All the functions of the college fully reflect the practice of decentralization and participatory management.

The institution prepares the outline of the program throughout the year, which orders the faculty members to complete it on time and is kept under the supervision of the principal.

Whatever functions are organized in the institute, their decision is taken by the staff council and then the work of organizing the program is done in collaboration with the students of the college.

Students, non-teaching staff and teachers work together as active members in managing the entire event.

To reinforce the idea of participatory decision making, the college principal consults with staff members and student representatives.

The Finance and Accounts Committee allocates funds to the committees for their respective events on the basis of the budget prepared by the committees and presented to the committee.

This type of decentralization allows students to be more responsible, accountable, sensitive and proactive in exercising their discretion for planning and execution in a participatory and democratic environment.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The college is a government institution; hence it follows government policies laid down by the Department of Higher Education, Government of Madhya Pradesh. Still a perspective plan is in force in the college which takes into consideration the following aspects –

- Annual Calendar by Quarterly, Half yearly, Annual , CCE and semester Examination,
- Annual Institutional Plan,
- Annual Academic Plan
- Academic and Administrative Audit by MPHEQIP
- Vision and Mission of the college
- Departmental Action Plan
- Students' needs and
- Future plans of the college

Deployment:

The college takes initiatives in these regards by planning and formulating course of action for better

utilization of available human resources and infrastructure. Students' academic excellence, their empowerment and welfare is of prime importance. The department heads plan the various activities keeping all these aspects in mind.

An Example

The faculty encouraged students to participate in short term training. The students were excited and took great interest in the programme. Students were first given a subject to choose from, followed by Swami Vivekananda Career Guidance Scheme under the efficient guidance of lecturers, students were trained. After the training program, project work was given to the students, which they completed by visiting the field. The students finalized their study project. They gathered background information on the problem, devised a research strategy, and tested the hypothesis. Then they collected and analysed the data on the given problem. They came to a certain conclusion and completed the given project work.

File Description	Document
Upload any additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The organizational structure of the college consists of management, governing body, principal, teaching staff, non-teaching staff and students.

Internal Quality Assurance Cell (IQAC) It is the apex decision making body which is in constant touch

with the Principal on all matters relating to the smooth functioning of the institution.

This is followed by the staff council body of the college which meets at least thrice a year to discuss matters relating to finance, infrastructure, faculty recruitment and overall development of the college.

The principal is assisted by the teachers in charge of the departments, staff council and non-teaching staff which include administrative officers, sections.

The Staff Council oversees the smooth functioning of the department for which regular meetings are held to discuss issues and concerns related to curricular and extra-curricular activities.

Staff Council meetings are organized at least twice every semester for effective planning and implementation of programs like teaching, education, and academic administration, curricular and extra-curricular activities.

The college also has an internal Quality Assurance Cell (IQAC) which works towards achieving the goals of quality enhancement and sustenance. IQAC plays an important role for internal quality monitoring of the institution

Student council meetings are organized regularly to address issues related to students and organize extra-curricular activities through various cultural committees.

The library organization consists of librarians.

Various committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular objectives in college.

Each committee consists of a convener and its members.

The Anti-Ragging Cell, Grievance Redressal Committee, Anti-Smoking Cell and Internal Complaints Committees aim to ensure that there is no violation of rules within the college and work towards redressal and disposal of complaints.

File Description	Document
Link to Organogram of the Institution webpage	View Document
Paste link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Our college is a government educational institution, so there are many welfare schemes for administrative, academic and non-academic employees. The benefits of these schemes are automatically started by the government from the date of appointment of the employee; the benefits of some schemes are not payable during the probation period. The benefits of many schemes are also for the entire family and the dependents of the employee. Some the welfare measures for teaching and non-teaching staff applicable by the Govt. M.P.

Medical Reimbursement Scheme:

A Government servant shall be entitled to treatment in a hospital free of charge. If any amount is paid by a Government servant on account of such treatment, accommodation in hospital, diet or on any other account it shall be reimbursed to him in the manner and to the extent provided in these rules published vide Notification No. 24-A-1000-17-Gen., published in M.P. Rajpatra, Part 4 (Ga), dated 8-6-1973, pages 308-333 M.P. Civil Services (Leave) Rule for Employees: These leaves are not right of the employee, it cannot be accepted with due reason. The details of leaves applicable in state of M.P. are; Earned Leave, Half Pay Leave, Casual Leave, Special Leave and Vacation Leave.

Group Insurance Scheme: GIS scheme is also run by the government for its employees with nominal deduction from their salaries such as; for first class employees it is Rs. 600/month, for second class employees it is Rs. 400/month, for third class employees it is Rs. 200/month and for fourth class employees it is Rs. 100/month and insured amount is also very according to slab.

National Pension Scheme: National Pension System (NPS) is a retirement benefit Scheme introduced by the Government of India to facilitate a regular income post retirement to all the subscribers. NPS is based on unique Permanent Retirement Account Number (PRAN) which is allotted to every subscriber. In order to encourage savings, the Government of India has made the scheme reassuring from security point of view and has offered some attractive benefits for.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 36

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
9	0	0	0	0

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Raja Harpalsingh govt college Harpalpur is an institution under the Department of Higher Education, Govt. of M.P., which operates as per the guidelines of the Government. For the performance of academic and non-academic staff posted in the college, provision has been made for annual confidential report by the Higher Education Department. Annual Performance Appraisal Report (APAR) has been provided for the performance of academic staff as per the minimum qualifying standard of UGC. The appraisal is done in two steps: (i) self appraisal by employee and (ii) final appraisal by the authority. Accountability and performance appraisal are the main considerations for promotions and additional pay increases. APAR is a self-assessment system. Academic staff members are given a performance appraisal form, which is submitted to the IQA cell. The performance appraisal form assesses the workload and capability of the faculty and analyzes its performance as per the given parameters. After submitting the APAR to IQA Cell, the filled APAR is checked from their attached records with it and if found correct, it is submitted along with the recommendation for the principal's remark. With his/her remarks forwarded it to the Regional Additional Director of higher education for his/her remarks. Some of the salient features of APAR are; 1.The APAR has been divided in three parts namely; Part-A, Part-B and Part-C 2.Part-A is for general information and academic background, Part-B is for Assessment and Part-C is for other relevant information. 3.Part-B of APAR includes many activities during the year like; teaching/attendance, involvement in the college students related activities, Academic activities, Publications, development of MOOCs, E-Contents, Designing of new course or curriculum etc. A form has been prescribed by the government for the evaluation of non-teaching staff, in which all the employees fill their information and submit it to the principal of the college. The principal writes his note on the basis of the work allotted in the year.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Audit is the means through which public management is verified and controlled; their activity and the means of saving and spending are analyzed. Performance checks are also carried out in accordance with the relevant legal provisions applicable in specific cases. In public management, it is the audit itself that reveals the transparency and efficiency of the economy's mobility. The funds received by the college from the government are paid through IFMS software and the dues are paid by the local management committee through bank cheque.. The guidelines issued by the concerned competent authorities regarding the mode of expenditure for bill payment are duly followed. Both internal and external audits are conducted on a regular basis. External audits are conducted by representatives (1) the Auditor General (Govt. of M.P.) and (2) Department of Finance (Govt. of M.P.). The audit of government institutions is done by the concerned department from time to time. Auditors' reports with various objections are maintained by the college. Audit of the accounts of the Local Management Committee duly done by C.A. Appointed is done. Checks have a built-in comparison of cash book with bills to avoid any unauthorized payment. The Chartered Accountant regularly submits the audited financial statements to the institution along with the audit reports in each financial year.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Raja Harpalsingh Government College harpalpur is established in rural area and most of the economically and socially backward students take admission, So that the organization does not put much financial burden on them.

The college does not charge any fee from SC/ST/Girls as per the instructions of the government.

At the government level, only nominal tuition fees, practical fees, stationery fees are collected from the students, which are supplied by the government to the college for its operation.

Apart from this, a nominal fee is collected by the local management committee of the college for the smooth implementation of the college, which includes enrollment fee, sports fee, college development fee etc.

The Principal of the college is the Drawing and Disbursing Officer (DDO), the Principal supervises the utilization and mobility of resources received from the Government.

On the basis of the discussion and recommendation of the administrative committees constituted by the principal, this amount is spent in the development works of the college. The allocated amount is used to buy equipment, chemicals and implement scholarship schemes. Principals through committees try to raise funds effectively by sending proposals to the government.

The Purchase Committee follows all the formalities for the utilization of funds.

If the material purchased is less than twenty thousand then it can be procured directly without any tender . 1.00 lakhs to 5.00 lakhs are purchased on the basis of limited tendering method and for more than this; e-tendering is resorted to. At present, instructions have been given by the Higher Education Department to make purchases through GeM also.

Payment is done online through Integrated Finance Management System (IFMS).

Availability of funds is essential for running any organization but the mobility of funds is even more important.

If the mobility is in the right direction and coordinated well, the level of progress is high; otherwise, it becomes ineffective even when funds are available. Hence the mobility of funds is important

for the growth of any organization.

Therefore, some funds are spent on cleaning the campus and buildings and providing facilities to the students for effective teaching and learning process.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Raja Harpalsingh Government College Harpalpur was established in 1989 and after almost 31 years of this, IQAC was established in the year 2021 to improve the quality of the college and reimburse the parameters of UGC. After the inception of IQAC, the process of quality enhancement and development through various strategies is being gradually initiated. In any HEIs, the main role of IQAC is that of coherent and catalytic improvement, especially for the holistic development of the students by developing such an educational system which can establish them as good citizens. In the first sight, IQAC has tried to chain the government and college level files. Efforts are also being made to make academic, extra-curricular and co-curricular activities interesting. IQAC oversees the implementation of the College's vision and mission. It is trying to institutionalize several quality assurance strategies such as digitization of educational and administrative facilities, gender equality, strengthening extension activities etc. IQAC encourages and supports ICT to be helpful at all levels of teaching-learning to provide a more effective learning environment. Smart boards have been installed in 01 classrooms of the college as well as projectors with screens have been installed. Wi-Fi facility has been started in the college. The IQAC encouraging to its academic staff to take part in Faculty Development Programs (FDPs), Refresher Courses and Webinars organised so as to upgrade the teaching work. Notable is the initiative by IQAC to create an effective learning environment. Some of the noticeable efforts made by IQAC are;

1. Physical verification of all the departments is done every year and the writing of dilapidated and unusable items is done by the principal on the basis of the recommendation of the committee.
2. The feedback mechanism based on institutional parameters such as infrastructure and facilities, curriculum delivery and pedagogy, discipline and environment etc. also plays an important role in quality assurance of the college.
3. On the recommendation of IQAC, women staff and students were given membership in the academic committee so that women empowerment could be recognized as well as women could become proficient in administrative work.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

IQAC was established in the year 2021 by the principal in Raja Harpalsingh Government College Harpalpur. Prior to 2021, the government administration has been giving guidance from time to time for the improvement of college development and academic activities. The basic objective of establishing IQAC in the college has always been focused on the teaching and learning process of the students. The committees formed in the college in coordination with IQAC advice and assist the principal for necessary action by taking suggestions from the students and reviewing them from time to time to assess and evaluate the academic and other quality of the college which is necessary in the development of the college. The policy of implementing the effective methods suggested by the government for college development is prepared in coordination with IQAC and also puts forth its opinion about how it will be implemented. In order to understand the learning outcomes, IQAC reviews the teaching learning process from time to time and suggests gradual and regular expansion, up gradation and addition of required material, equipment, infrastructure etc.

Some of the work done by IQAC during its establishment period;

1. An attempt has been made to replace the manual feedback mechanism with an online feedback mechanism.
2. The college was encouraged to conduct booster classes, whose good results have been seen in the annual examinations.
3. Departments have been organized 03webinar, 04 Guest Lecture and 01 Tour under the auspices of IQAC during 2020-21
4. With the efforts of Government, College and IQAC, teaching work was started through WhatsApp groups and Google Meet during COVID-19 pandemics, which benefited students in learning.

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counseling
3. Common Room

1. SAFETY AND SECURITY:

The institution provides all possible types of safety and security to students irrespective of gender. It also provides safety by maintaining a record of all entries and exits of visitors regularly at the entrance. The institution campus including main gate, corridors, parking, examination sections, main entrance, office and library are monitored by CCTV cameras. Anti ragging Committee is constituted with members which are from college various faculties representatives as per the guidelines of competent authorities. Anti ragging squad is vigilant and conducts regular inspection. The Anti ragging squad has 6 members which includes teaching staff. Institution has Women Grievance Cell / Internal Complaint Committee which conducts the awareness programs for ladies staff and girls students on International women's day every year. The institution has separate boys and girls toilets.

The institution invites Local Police officers , harpalpur for conducting awareness on Woman safety and traffic management. A separate sick room is provided with basic medical facilities. First aid box is available in all laboratories and common places in the institution. Institution has given the provision for INSURANCE POLICY for students. Fire extinguisher is installed in the institution at prominent locations. Also, fire fighting system is installed in the institution as per the required norms.

2. COUNSELING:The Institution has appointed a counselor for counseling to the students on issues like personal, social or psychological, emotional problems and difficulties. It helps them to deal with stressful or emotional feelings and to inculcate the positivity in students. Dr. Arvind Kumar Patel has been appointed as a counselor from the college in "Chhulo Asma" by Swami Vivekananda carrier Guidance Scheme for counseling of students. Parent faculty members provide personal, academic, carrier, financial, gender equality and psychological counseling to students. As per the guidelines of the government, the Swami Vivekananda carrier Guidance cell has been constituted for counseling in the institute. Every year Women Grievance Cell organizes a workshop for girl students to create awareness about health.

3. COMMON ROOM:

There is a separate common room for female students with all necessary facilities. The college has provided common space for socialization. Good hygienic sanitation and rest room facilities are provided.

The girls Room is well ventilated with washrooms, mirrors. Purchasing of sanitary napkin vending machine and incinerator for destroying soiled napkins are under process, first aid kit and facilities to take rest. The College Office has a common room for the staff and teaching faculty to meet and dine together.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

The institution manages all the waste generated in the campus as follows:

1. Solid waste management:

- Waste generated in the college is segregated in the premises. Recyclable waste, dry waste, and biodegradable/wet waste are processed and recycled.
- Blue and Green covered/pedal-pushed dustbins are placed in the premises. Composting facility is available for managing biodegradable/horticulture waste.

- **2.Liquid waste management:**The college has proper arrangement for the drainage of dirty water and sewage water. The waste water of the college is irrigated through the pipeline to the trees present in the college campus. The waste water collected from the premises, toilet, wash-basin, water cooler, kitchen basin etc is recycled, filtered and then reused to irrigate the gardens and trees. The approximate area of garden is around one acre. The trees are watered to have a pleasant greenery look. Since the college is located in an area which is a dry area, in this way the waste water is also utilized properly

3. E-waste management:

E-waste is generated in minimal amount in the college and the same is given to registered vendors, with an undertaking that the same will be processed or recycled in an environmentally sound manner as per the Government of India guidelines. Non-repairable electronic items like computer components, mouse, cables, CDs, chargers, earphones, batteries, etc. are collected periodically and disposed off

4.Biomedical waste management

Biomedical waste is generated in very minimal amount in the college or is not generated in the college.

5.Hazardous chemicals and radioactive waste

Hazardous chemicals and radio active waste is not generated in the college.

File Description	Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1.Rain water harvesting

2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: D. 1 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts

4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: E. None of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Measures for equal opportunities

- Raja Harpalsingh Govt. College Harpalpur strictly follows the reservation policies laid out by the Government of India and M.P. Government for admissions of students and appointments of teaching and non-teaching staff. Special committees like the SC, ST and OBC Scholarship and Counselling Committee, Counselling Committee and the IQAC Cell ensure parity and transparency during the admission process.
- The college has an IQAC Cell which looks after the welfare of differently abled students.
- Every year a village is adopted by the volunteers of the National Service Scheme (N.S.S.) of the college and there the villagers are made aware of women's education. So that maximum number of rural girl students can be registered in the college, and they get the benefit of higher education.
- Students from low socio-economic spectrum are granted fee concessions in every academic session. The college also promote several financial assistance/scholarships provided by the Government of India, Madhya Pradesh Higher Education Department and non-governmental organizations to facilitate access to financial assistance among students.
- Mentor-mentee meetings are held regularly and students are encouraged to share their problems –academic or personal – with their mentors. Dedicated teacher-mentor are assigned for rural students.
- Teachers adopt bi-lingual mode of teaching, wherever required, to assist students with linguistic challenges. This helps students enhance their academic performance.

Promotion of diversity and inclusivity

Raja Harpalsingh Govt. College Harpalpur promotes cultural plurality and inclusivity on campus. In an effort to unit all cultures, many events are organised to promote cultural diversity. Some of the events organised by college are:

- International Yoga Day (21 June)
- International Woman Day (8 March)
- National Librarian Day (12 August)
- World Hindi Day (10 January)
- World Human Rights Day (10 December)

File Description	Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Raj Harpalsingh Govt. College Harpalpur organizes activities that strength our constitutional values and depend and responsibility towards our nation. The National Service Scheme (NSS) and National Cadet Corps (NCC) are two integral bodies that commit to programmes and activities to inculcate constitutional obligations and patriotism among students and staff.

Programmes instilling citizens' responsibilities

- The college fosters community responsibility by organising blood donation camps routinely. In every camp, around 25 N.C.C. volunteers donate blood.
- The college renders national service by organising road-safety awareness programmes routinely. Students are informed about traffic rules and regulations and instill the importance of safe guarding human life.
- To promote a sustainable environment, Swachh Bharat campaigns and Tree Plantation drives are organised. As part of the campaigns, environmentally safe practices such as plastic ban, water conservation, wastesegregation, cleanliness and anti-pollution campaigns are implemented regularly.

Democratic values

- The college enshrines the sovereign and democratic values of our nation by commemorating the Independence Day and the Republic Day annually is celebrated to mark the pride and glory of our nation.
- Constitution Day is celebrated every year in the college and a theatrical parliament is organized to inculcate political consciousness among the students
- Army Day is observed to pay tribute to the Indian Army for their relentless service to this nation.
- Voter's Awareness Programmes are organized in the college to create awareness of youth to wards the ir constitutional rights and duties.
- Legal rights awareness programmes are organized to spread awareness among students of their constitutional rights.
- The college facilitates and conducts Student Union elections every year to ensure a democratic and safe space for students to voice their concerns.(*as direction of mp higher education department)

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Raja Harpalsingh Govt. College Harpalpur celebrates national and international commemorative days to inculcate constitutional responsibilities, to instil patriotic spirit and to foster unity among fellow citizens.

- Independence Day and Republic Day are celebrated in the college by hoisting the Indian flag and by organising Cultural events particularly on 15th August every year.
- Hindi Diwas is celebrated on 14th September every year to celebrate the adoption of Hindi as the official language of the country.
- International Mother Language Day is observed on 21st February to promote the preservation and protection of our mother language.
- International Women's Day is celebrated on 8th March. On this occasion, various competitions are organised in the college to celebrate women-power. The Women's Development Cell addresses issues related to gender disparity and promote gender equity in our society.

- The NCC unit Organise Kargil Vijay Divas on July 26, 2021, in which the cadets Participated into various Activities to show respect for the Kargil Heroes.
- National Youth Day is celebrated every year on 12th January to commemorate the birth of Swami Vivekananda. Debates,essay writing, extempore competitions are organised to spread the messages of Swami Vivekananda amongst the youth.
- International Yoga Day is celebrated every year on 21st June to mark the practice of self-discipline and tradition of well-being continuing for thousands of years in India.
- Important environment-related days are commemorated at Raja Harpalsingh College Harpalpur to heighten awareness about the importance of safe environment and conservation of natural resources.
- World Environment Day is observed every year on 5th June. Various competitions like poster making, slogan writing, essay writing, etc. are organised on this occasion.
- Raja Harpal Singh Government College Harpalpur organizes tree plantation program in the college campus under the Ankur program.
- The college actively participates in the Swachh Bharat Abhiyaan by ensuring proper sanitation facilities, dustbins on the campus, and hygiene in the toilets.
- “Teachers Day” on the occasion of the birth anniversary of Dr. Sarvapalli Radhakrishnanon 5th September

File Description	Document
Link for Geotagged photographs of some of the events	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

The Practice-1

Social commitment and community outreach.

- 1.Roko Toko Abhiyan :-** In order to make the people of Harpalpur city aware of the second wave of corona virus and to make people to wear masks, the students of Institute were organized a Awareness Programme on 23 March 2021 . Under the leadership of the. Principal of the college

Prof. D.S. Parihar. In which the students distributed free masks to the people and also advised them to wear masks while making people aware of Corona.

2. **Blood Donation Camp:-** On the foundation day of NCC, a blood donation camp was organized by the NCC Boys Unit of the college at the local health center. In this camp, 25 cadets of 5 senior wings donated blood.
3. **Village Adoption:-** One village is adopted every year by the NSS Boys Unit of the college. A seven-day residential camp is organized by volunteer students of NSS in the adopted village. In these seven days, many awareness campaigns are conducted by the students in the village .
4. **Swachhta Abhiyan:-** To realize the cleanliness campaign of the Government of India and to connect the local people with the campaign, A cleanliness drive was organized by the students of the college at the local railway station, in which the local people also participated enthusiastically.
5. **Voter Awareness Campaign:-** To make the local people aware of voting so that they can use their vote without any fear, temptation, discrimination, for this, the college students have made people aware of the cycle rally or foot rally before the election goes.
6. **Corona awareness in social media platform:-** To make the people of the city Harpalpur aware of the corona virus, a campaign was launched in the social media by the English department of the college with the help of the students. In this campaign faculty members of the college and about 100 students shared the poster of Corona awareness campaign on their mobile WhatsApp status, which was seen by most of the citizens of the city.

The Practice-2

Skill Development Program

(1) **Beautician Course:-** To create employment opportunities for the girl students of the college and to improve their economic and social status through employment, the Swami Vivekananda Career Guidance Cell of the college conducted a 30-day beautician course for the girl students in the college by the grant received from S.V.N.C.G.S. This was done so that the college girls were given training in beautician and causmatic material.

(2) **Short Term Online Training :-** An online short term training program was organized by the college in collaboration with SVNCGS funded organization RCVP Administrative Academy, Naronha, Bhopal, in which 14 students of the college were registered. The students received training in online banking and finance, food processing and packing, advertising and marketing.

(3) **Vocational Courses :-** To make the students aware of employment oriented courses by the college management, the operation of vocational courses has been started from the session- 21-22. In which courses like PGDCA, Beautician, etc. have been started for the students.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Raja Harpal Singh Government College, Harpalpur is geographically located in the most backward region of Bundelkhand region. This area is the border area of both the states of Uttar Pradesh and Madhya Pradesh. Most of the students who are registered from this area are socially and economically backward. The students belong to rural environment, which are mostly related to farming or laborer family.

They are unable to bear the burden of their educational expenses. Raja Harpal Singh Government College, Harpalpur provides financial assistance to such students. The college strengthens the students financially with the schemes running at the state government, central government and college level. The details of the schemes run in the college are given below.

?Post Matric Scholarship (SC)

?Post Matric Scholarship (OBC)

?Post Matric Scholarship (Minorities)

?Mukhya Mantri Sanwal Yojana

?Pratibha Kiran Scheme

?Gawn Ki Beti

? Vikramaditya Yojana

?Poor Student Welfare Fund

?Mukhya Mantra Jan Kalyan Shiksha Protshahan Yojna

?Viklang (Divyang) Scholarship

?Meghavi Chhatra Yojna

?Avas Bhatta.

1. Post Matric Scholarship (SC):- Post Matric Scholarship is conducted by Tribal Welfare Department. This scholarship is given to the Scheduled Caste students. The minimum educational qualification to get this scholarship is 10+2.

2. Post Matric Scholarship (OBC):- Post Matric Scholarship is conducted by Tribal Welfare Department. This scholarship is given to the students of other backward classes, the minimum educational qualification

to get this scholarship is 10+2.

3. National Scholarship Scheme (Minorities) :-National Scholarship Scheme (Minorities) is run by Central Government Of India , this scholarship is given to minority students. The minimum educational qualification to get this scholarship is 10+2.

4. Mukhya Mantri Sanwal Yojana: - This scholarship is run by the Ministry of Labor, Government of Madhya Pradesh. In this scholarship, students belonging to the families of economically weaker workers are included.

5. Pratibha Kiran Scheme:- This scholarship scheme is given by the Madhya Pradesh Higher Education Department.

6. Gawn Ki Beti:- This scholarship is given as an incentive to the girl students of rural areas to join higher education. This scholarship is given by the Madhya Pradesh Higher Education Department. The minimum educational qualification to get this scholarship is 10+2.

7. Vikramaditya Yojna:- This scholarship scheme is given to the students of general caste category. who are financially weak.

8. Poor Student Welfare Fund:- Under this scheme, the fee of the student is partially or fully waived off. The minimum educational qualification for this is 10+2.

9. Mukhya Mantri Jan Kalyan Shiksha Protsahan Yojana:- This Scheme is run by the Higher Education Department, Government of Madhya Pradesh. The minimum educational qualification to get this scholarship is 10+2.

10. Viklang (Divyang) Scholarship:- This scholarship is given to physically handicapped students

11. Meghavi Chhatra Yojna:- This scheme is given by the Higher Education Department, Government of Madhya Pradesh. This scholarship is given to the students who have secured 75% marks in 10+2 examination. In this scholarship, the entire fee of the students is returned.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

Raja Harpal Singh Government College is an institution situated in Harpalpur Rural Zone. In its background, agricultural activities have an important contribution to earn a living. In which most of the population is involved, because it is the main work of earning livelihood, due to which maximum students are involved in agricultural work, due to which the students are not able to take much interest in the field of education. It is the effort of the institution that under various programs like NSS, NCC and College Chalo Abhiyan programs, it works to spread awareness about education in the society and encourage students towards education.

Concluding Remarks :

Raja Harapalsingh Govt. College Harpalpur is spread over 15 acres of Green Area amidst the residual hills of Vindhyaal Mountains. The college tries to bring about the holistic development of the students of rural areas by connecting them with the mainstream of education. At the same time, it always strives to create a vibrant society, so that an intellectual environment can be created by developing a strong society, full of self-confidence and moral values. For which the institute can make the education more better, it works on the following criteria. like-

curriculum aspects, teaching learning and evaluation, research innovation and extension, infrastructure and learning resources, student support and progression, governenc, leadership and management, institutional values ??and best practices.

The institute makes every effort to provide quality education to the students by adopting these strategies.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.1	<p>Average Enrolment percentage (Average of last five years)</p> <p>2.1.1.1. Number of students admitted year-wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1679</td> <td>1402</td> <td>1272</td> <td>1096</td> <td>1222</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>698</td> <td>641</td> <td>616</td> <td>464</td> <td>519</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1195</td> <td>1174</td> <td>1245</td> <td>1195</td> <td>1195</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1195</td> <td>1174</td> <td>1245</td> <td>1195</td> <td>1195</td> </tr> </tbody> </table> <p>Remark : As per HEI response, input is edited</p>	2020-21	2019-20	2018-19	2017-18	2016-17	1679	1402	1272	1096	1222	2020-21	2019-20	2018-19	2017-18	2016-17	698	641	616	464	519	2020-21	2019-20	2018-19	2017-18	2016-17	1195	1174	1245	1195	1195	2020-21	2019-20	2018-19	2017-18	2016-17	1195	1174	1245	1195	1195
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2.3.3	<p>Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)</p> <p>2.3.3.1. Number of mentors Answer before DVV Verification : 25 Answer after DVV Verification: 8</p> <p>Remark : Input is edited as per HEI response</p>																																								
2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 2 Answer after DVV Verification: 48</p> <p>Remark : Input is edited as per HEI response</p>																																								

2.6.3	<p>Average pass percentage of Students during last five years</p> <p>2.6.3.1. Number of final year students who passed the university examination year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 349 1046 483"> <tr> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> </tr> <tr> <td>1635</td> <td>1418</td> <td>1257</td> <td>1426</td> <td>1645</td> </tr> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 562 1046 696"> <tr> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> </tr> <tr> <td>512</td> <td>326</td> <td>361</td> <td>277</td> <td>352</td> </tr> </table> <p>2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 815 1046 949"> <tr> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> </tr> <tr> <td>1645</td> <td>1443</td> <td>1418</td> <td>1823</td> <td>1742</td> </tr> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1028 1046 1162"> <tr> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> </tr> <tr> <td>515</td> <td>328</td> <td>383</td> <td>321</td> <td>492</td> </tr> </table> <p>Remark : The values are edited</p>	2020-21	2019-20	2018-19	2017-18	2016-17	1635	1418	1257	1426	1645	2020-21	2019-20	2018-19	2017-18	2016-17	512	326	361	277	352	2020-21	2019-20	2018-19	2017-18	2016-17	1645	1443	1418	1823	1742	2020-21	2019-20	2018-19	2017-18	2016-17	515	328	383	321	492
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3.1.3	<p>Percentage of departments having Research projects funded by government and non government agencies during the last five years</p> <p>3.1.3.1. Number of departments having Research projects funded by government and non-government agencies during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1599 1046 1733"> <tr> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> </tr> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1812 1046 1946"> <tr> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> </tr> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </table> <p>3.1.3.2. Number of departments offering academic programmes</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 2024 1046 2092"> <tr> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> </tr> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	0	0	0	0	0	2020-21	2019-20	2018-19	2017-18	2016-17	0	0	0	0	0	2020-21	2019-20	2018-19	2017-18	2016-17															
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2020-21	2019-20	2018-19	2017-18	2016-17																																					

16	16	15	13	13
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Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	15	16	16

Remark : Input is edited as per HEI response

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 01

Answer after DVV Verification: 10

Remark : Input is edited as per HEI response

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2090902	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

21.02378	0	0	0	0
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Remark : Input is edited as per HEI response

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : Input is edited as per HEI response

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 35

Answer after DVV Verification: 30

Remark : Input is edited as per HEI response

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
328578	183465	1278126	438712	1894870

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
3.42078	1.83465	12.78126	4.38712	19.1137

Remark : Input is edited as per HEI response

5.1.1 Average percentage of students benefited by scholarships and freships provided by the Government during last five years

5.1.1.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
696	566	494	424	222

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
796	672	511	441	222

Remark : Input is edited as per HEI response

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>13</td> <td>15</td> <td>16</td> <td>16</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>320</td> <td>320</td> <td>380</td> <td>380</td> <td>380</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	13	13	15	16	16	2020-21	2019-20	2018-19	2017-18	2016-17	320	320	380	380	380
2020-21	2019-20	2018-19	2017-18	2016-17																	
13	13	15	16	16																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
320	320	380	380	380																	
2.3	<p>Number of outgoing / final year students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>312</td> <td>379</td> <td>250</td> <td>338</td> <td>363</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>516</td> <td>327</td> <td>383</td> <td>321</td> <td>365</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	312	379	250	338	363	2020-21	2019-20	2018-19	2017-18	2016-17	516	327	383	321	365
2020-21	2019-20	2018-19	2017-18	2016-17																	
312	379	250	338	363																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
516	327	383	321	365																	
3.1	<p>Number of full time teachers year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17															
2020-21	2019-20	2018-19	2017-18	2016-17																	

8	8	1	1	2
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Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	8	1	1	2

4.1 **Total number of classrooms and seminar halls**

Answer before DVV Verification : 32

Answer after DVV Verification : 10

4.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
328578	183465	1278126	438712	1894870

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3.42078	1.83465	12.78126	4.38712	19.1137